

Northern Hills Christian Homeschoolers Bylaws

Article I – Name, Purpose

Section 1. The name of this organization shall be the Northern Hills Christian Homeschoolers. The group shall be filed with the State of South Dakota as a domestic nonprofit corporation. These bylaws and associated constitution serve as a contract between the Northern Hills Christian Homeschoolers and all members.

Section 2. The group's purpose is as stated in the Northern Hills Christian Homeschoolers' constitution: "Our mission is in accordance with the mandate in Proverbs 22:6 to provide support, both educationally and spiritually, to one another. Educational support will be through the sharing of ideas and resources. Spiritual support will be through fellowship, encouragement, and prayer. "Train a child in the way he should go, and when he is old he will not turn from it.""

Article II – Adult and Student Membership Qualifications

Section 1. Members must abide by the Northern Hills Christian Homeschoolers constitution and associated bylaws.

Section 2. Members must pay annual membership dues to participate. Amount of dues and their coverage shall be set by the Board.

Section 3. To vote, hold office, or positions of instruction, adult members (parents) must sign and agree to the Northern Hills Christian Homeschoolers' Statement of Faith and maintain active membership through annual dues. There shall be a maximum of two votes per family membership.

Section 4. Special meetings may be called by upon petition of 10% of the adult membership.

Section 5. All members, to include the Board of Directors, shall hold no liability for the organization beyond annual membership dues. The private property of the members shall be exempt from execution or other liability for the debts of the organization, and no member shall be liable or responsible for any debts or liabilities of the organization.

Article III – Board of Directors

Section 1. The business of the organization shall be managed by a Board of Directors, with a quorum consisting of at least three of the four annually elected Board members. Action is taken by an affirmative vote of a majority of Directors present, or by simple majority (51%) of present members with no required quorum. The Board is responsible for maintaining the

overall policy and direction of the organization. The Board shall delegate responsibility of day-to-day operations and events to appointed committees or individuals as required. Board members shall receive no compensation for their service on the Board.

Section 2. The Board shall meet at least four times per year at an agreed upon time and location. Board members shall not miss more than three meetings per year.

Section 3. The date of the regular and annual meetings shall be determined by the Board of Directors who will also set the time and place. Notice of all meetings shall be provided to each voting member, by e-mail or phone at least one week prior to the meeting.

Section 4. All Board members shall serve for one-year terms and can be re-elected for an unlimited number of terms. Elections will be held at the annual membership meeting, unless the board calls a special meeting for elections. Notice of elections shall be 30 days prior, and election will be made by simple majority (51%) of present members with no required quorum.

Section 5. Any Board member that fails to meet the qualifications as set forth in the Northern Hills Christian Homeschooler's constitution is expected to voluntarily resign and may be removed by a majority vote (51%) of a quorum (quorum defined as 10%) of active members.

Section 6. Any Director may resign at any time by giving notice to the organization.

Section 7. Any Director may be removed from office for non-compliance or violation of the Northern Hills Christian Homeschooler's constitution, Article VI, Section 3, Board Qualifications. Vacancies in the Board of Directors caused by the death, resignation, removal of a member, or a newly created position shall be filled by appointment of the remaining Board for the balance of the unexpired term until the next annual re-elections occur.

Section 8. If deemed necessary, liability insurance may be purchased for the organization by a simple majority vote of either the Board of Directors or adult membership.

Article IV – Board Responsibilities

Section 1. President

The President shall preside at Board and membership meetings, compose meeting agendas, maintain relationships with other homeschool organizations, and oversee and coordinate the business of the organization except where specific duties are delegated by the Board to other individuals. The President ensures the constitution and bylaws are enforced. The President appoints committee chairs.

Section 2. Vice-President

The Vice-President shall assist in the fulfillment of the duties and responsibilities of the office of President. The Vice-President shall be the presiding officer in the absence of the President.

Additionally, the Vice-President will field questions from the website, welcome new families to the group, and extend hospitality to current members.

Section 3. Secretary

The Secretary shall be responsible for keeping records of Board actions, including overseeing the taking of minutes at all meetings, sending out meeting announcements, distributing copies of minutes and the agenda, ensuring corporate records are maintained, and annually filing any required nonprofit corporation forms with the South Dakota Secretary of State. The Secretary should be present at all meetings and should find a replacement if unable to attend.

Section 4. The Treasurer shall be responsible for accurate recording of the receipts and disbursements of the organization, and should attend all meetings reporting on the status of funds. The treasurer shall assist in the preparation of the budget, help develop fundraising plans, and make financial information available to Board members and the membership. The Treasurer will maintain a list of membership dues and share information with the secretary for membership correspondence. The Treasurer is responsible for filing annual tax forms to include Form 990-N and any required returns. The Treasurer and a minimum of one other Board Director shall have check signing authority.

Article V – Committees

Section 1. The Board may create committees as needed, such as Board nomination, fundraising, public relations, audit, and program committees. The President shall appoint all committee chairs, and all committees are subject to the control and direction of the Board.

Section 2. No committee shall have any power to: fill vacancies on the Board; adopt, amend or repeal the constitution or bylaws; amend or repeal any resolution of the Board.

Section 3. The annual Nominating Committee shall consist of not less than 3 group members who will be appointed by the Board of Directors. Not more than half the committee members shall be currently serving on the Board of Directors. Any member may submit a nomination for a new Board member to the Nominating Committee. The Nominating Committee will submit a slate of qualified nominees to the Board of Directors one month prior to the annual meeting of the Northern Hills Christian Homeschoolers. Election of a nominee to the Board of Directors shall be by a simple majority (51%) of present and active members via secret ballot.

Article VI – Amendments

Section 1. These bylaws may be amended by a 2/3 majority vote of a quorum (quorum defined as 10%) of the active membership of the Northern Hills Christian Homeschoolers. Prior to the adoption of the amendment, members shall be given at least 30 days' notice of the date, time and place of the meeting at which the proposed amendment is to be considered, and the notice shall state that one of the purposes of the meeting is to consider a proposed amendment to the bylaws and shall contain a copy of the proposed amendment.